



Santa Clara Valley Water District Youth Commission

HQ. Bldg. Boardroom, 5700 Almaden Expressway, San Jose, California
Join Zoom Meeting: <https://valleywater.zoom.us/j/87431067568>

AGENDA

**Wednesday, January 22, 2025
6:00 PM**

District Mission: Provide Silicon Valley safe, clean water for a healthy life, environment and economy.

SCVWD Youth Commission
Niharika Koduru - Commission
Chairperson Maitreya Banerjee -
Commission Vice Chairperson

BOARD REPRESENTATIVES
Director John Varela - District 1
Director Shiloh Ballard - District 2
Director Nai Hsueh - District 5

All public records relating to an item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the Clerk of the Board at the Santa Clara Valley Water District Headquarters Building, 5700 Almaden Expressway, San Jose, CA 95118, at the same time that the public records are distributed or made available to the legislative body. Santa Clara Valley Water District will make reasonable efforts to accommodate persons with disabilities wishing to attend Board of Directors' meeting. Please advise the Clerk of the Board Office of any special needs by calling (408) 265-2600.

Kristen Yasukawa (Staff
Liaison)

Dave Leon (COB Liaison)
Assistant Deputy Clerk II
daveleon@valleywater.org

Note: The finalized Board Agenda, exception items and supplemental items will be posted prior to the meeting in accordance with the Brown Act.

**Santa Clara Valley Water District
Santa Clara Valley Water District Youth Commission**

AGENDA

Wednesday, January 22, 2025

6:00 PM

HQ. Bldg. Boardroom, 5700 Almaden
Expressway, San Jose, California

Join Zoom Meeting:

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*****IMPORTANT NOTICES AND PARTICIPATION INSTRUCTIONS*****

Santa Clara Valley Water District (Valley Water) Board of Directors/Board Committee meetings are held as a “hybrid” meetings, conducted in-person as well as by telecommunication, and is compliant with the provisions of the Ralph M. Brown Act.

To maximize public safety while still maintaining transparency and public access, members of the public have an option to participate by teleconference/video conference or attend in-person. To observe and participate in the meeting by teleconference/video conference, please see the meeting link located at the top of the agenda. If attending in-person, you are required to comply with Ordinance 22-03 - AN ORDINANCE OF THE SANTA CLARA VALLEY WATER DISTRICT SPECIFYING RULES OF DECORUM FOR PARTICIPATION IN BOARD AND COMMITTEE MEETINGS located at <https://s3.us-west-2.amazonaws.com/valleywater.org.if-us-west-2/f2-live/s3fs-public/Ord.pdf>

In accordance with the requirements of Gov. Code Section 54954.3(a), members of the public wishing to address the Board/Committee during public comment or on any item listed on the agenda, may do so by filling out a Speaker Card and submitting it to the Clerk or using the “Raise Hand” tool located in the Zoom meeting application to identify yourself in order to speak, at the time the item is called. Speakers will be acknowledged by the Board/Committee Chair in the order requests are received and granted speaking access to address the Board.

- Members of the Public may test their connection to Zoom Meetings at: <https://zoom.us/test>
- Members of the Public are encouraged to review our overview on joining Valley Water Board Meetings at: <https://www.youtube.com/watch?v=TojJpYCxXm0>

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This agenda has been prepared as required by the applicable laws of the State of California, including but not limited to, Government Code Sections 54950 et. seq. and has

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Join Zoom Meeting:

<https://valleywater.zoom.us/j/87431067568>

Meeting ID: 874 3106 7568

Join by Phone:

1 (669) 900-9128, 87431067568#

1. CALL TO ORDER:

1.1. Roll Call.

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA.

Notice to the public: Members of the public who wish to address the Board/Committee on any item not listed on the agenda may do so by filling out a Speaker Card and submitting it to the Clerk or using the "Raise Hand" tool located in the Zoom meeting application to identify yourself to speak. Speakers will be acknowledged by the Board/Committee Chair in the order requests are received and granted speaking access to address the Board/Committee. Speakers' comments should be limited to three minutes or as set by the Chair. The law does not permit Board/Committee action on, or extended discussion of, any item not on the agenda except under special circumstances. If Board/Committee action is requested, the matter may be placed on a future agenda. All comments that require a response will be referred to staff for a reply in writing. The Board/Committee may take action on any item of business appearing on the posted agenda.

3. APPROVAL OF MINUTES:

3.1. Approval of Minutes.

[25-0051](#)

Recommendation: Approve the November 20, 2024 meeting minutes.

Manager: Candice Kwok-Smith, 408-630-3193

Attachments: [Attachment 1: 112024 Youth Commission Minutes](#)

4. OATH OF OFFICE

5. INTERACTIVE ACTIVITY

6. MANAGER'S REPORT

7. REGULAR AGENDA:

- 7.1. Update from Santa Clara Valley Water District Youth Commission's Project Groups. [25-0061](#)

Recommendation: Receive updates from project groups and staff and make recommendations to the Board as necessary.

Manager: Rachael Gibson, 408-630-2884

Attachments: [Attachment 1: 2024-2025 Project Group Spreadsheet](#)

- 7.2. Review Santa Clara Valley Water District Youth Commission Work Plan, the Outcomes of Board Action of Commission Requests; and discuss possible items for the Commission's Next Meeting Agenda. [25-0045](#)

Recommendation: Review the Youth Commission work plan to guide the commission's discussions regarding policy alternatives and implications for Board deliberation and make recommendations as necessary.

Manager: Rachael Gibson, 408-630-2884

Attachments: [Attachement 1: FY25 Work Plan](#)

8. CLERK REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS.

This is an opportunity for the Clerk to review and obtain clarification on any formally moved, seconded, and approved requests and recommendations made by the Committee during the meeting.

9. ADJOURN:

- 9.1. Adjourn to Regular Meeting at 6:00 p.m. on April 16, 2025.



Santa Clara Valley Water District

File No.: 25-0051

Agenda Date: 1/22/2025
Item No.: 3.1.

COMMITTEE AGENDA MEMORANDUM **Santa Clara Valley Water District Youth Commission**

Government Code § 84308 Applies: Yes ☐ No ☒
(If "YES" Complete Attachment A - Gov. Code § 84308)

SUBJECT:

Approval of Minutes.

RECOMMENDATION:

Approve the November 20, 2024 meeting minutes.

SUMMARY:

A summary of Committee discussions, and details of all actions taken by the Committee, during all open and public Committee meetings, is transcribed and submitted for review and approval.

Upon Committee approval, minutes transcripts are finalized and entered into the District's historical records archives and serve as historical records of the Committee's meetings.

ENVIRONMENTAL JUSTICE IMPACT:

There are no Environmental Justice impacts associated with this item.

ATTACHMENTS:

Attachment 1: 112024 Youth Commission Minutes

UNCLASSIFIED MANAGER:

Candice Kwok-Smith, 408-630-3193

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SANTA CLARA VALLEY WATER DISTRICT YOUTH COMMISSION MEETING

DRAFT MINUTES

WEDNESDAY, November 20, 2024

(Paragraph numbers coincide with agenda item numbers)

A special meeting of the Santa Clara Valley Water District Youth Commission (Youth Commission) was held on November 20, 2024, at Santa Clara Valley Water District, Headquarters Building Boardroom, 5700 Almaden Expressway, San Jose, CA 95118.

1. CALL TO ORDER

Youth Commission Chairperson Niharika Koduru called the meeting to order at 6:07 p.m.

1.1 ROLL CALL

A quorum was established with 12 members present.

Members in attendance were:

District 1: Lorelei Henry

District 2: Ca Nha Dang, Andrew Lomio, and Chairperson Niharika Koduru

District 3: Nina Yuan and Prathik Janakiram

District 4: Agata Bak

District 5: Grace Liu and Aditya Shivakumar

District 7: Oded Bronicki, Vice Chairperson Maitreya Banerjee, and Dovoan Kim

Members not in attendance were:

District 1: Elena Alegre and Ishaan Mandala

District 3: Parnika Sadhu

District 4: Christopher Barsoum and Ellie Zhou

District 5: Daphne Zhu

District 6: Soleil Hernandez and Jonathan Lopez

Commissioner David Huynh arrived late as noted below.

Directors in attendance were: Nai Hsueh, District 5. Director Jim Beall, District 4, attended virtually.

Valley Water Staff in attendance were: Ricardo Barajas, Dave Leon, Elizabeth Park, and Kristen Yasukawa.

Public in attendance were: Anon, Nick Ingram, Mateo M., Advait Rajagopalan, and Daphne Zhu.

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA

There was no one who wished to speak.

3. OATH OF OFFICE

No oaths were administered.

4. INTERACTIVE ACTIVITY

Liz Park led an activity called Foil Stories, wherein Commissioners each created sculptures using a piece of foil and used all of their sculptures to create short stories. Each group then shared their stories with the rest of the commissioners.

5. MANAGER'S REPORT

Kristen Yasukawa reported that the Board will consider the Water Resources Protection Zone Ordinance on November 26, 2024.

6. APPROVAL OF MINUTES

It was moved by Member Shivakumar, seconded by Chairperson Koduru, and unanimously carried, to approve the October 16, 2024 Commission meeting minutes as submitted.

7. REGULAR AGENDA ITEMS

7.1. UPDATE FROM SANTA CLARA VALLEY WATER DISTRICT YOUTH COMMISSION'S PROJECT GROUPS

Member Kim reported that the Creekside Community Care Initiative Project Group met on November 19, 2024 and received a presentation from the Bill Wilson Center.

Ricardo Barajas noted that the project is one of the first projects that the group is embarking on, and staff estimates having the project finalized in December 2024.

Member Huynh arrived at 6:27 p.m.

Member Shivakumar noted that the Education Outreach Program Project Group is focusing on creating presentations to area high schools relating to the mini-grant program, water refill stations, and field trips to water purification facilities. He further noted that the presentations are planned for February and March 2025, and stated that a survey has been sent to the members to collect information on water refilling stations at schools in the area.

Vice Chairperson Banerjee reported that the Creek Stewardship and Water Quality Outreach Project Group is considering a series of educational videos relating to water testing in people's homes. Member Shivakumar stated that the group is considering hosting a website for data availability.

7.2. REVIEW SANTA CLARA VALLEY WATER DISTRICT YOUTH COMMISSION WORK PLAN, THE OUTCOMES OF BOARD ACTION OF COMMISSION REQUESTS; AND DISCUSS POSSIBLE ITEMS FOR THE COMMISSION'S NEXT MEETING AGENDA

Chairperson Koduru noted that the Board approved the revised Commission work plan. Director Hsueh noted that the Board is impressed by the initiative shown by the Commission on the three projects.

The Commission took no action.

8. CLERK REVIEW AND CLARIFICATION OF COMMISSION REQUESTS TO THE BOARD

The Commission took no action.

9. ADJOURN

Chairperson Koduru adjourned the meeting at 6:32 p.m. to the next regular meeting on Wednesday, January 15, 2024 at 6:00 p.m.

Dave Leon
Assistant Deputy Clerk II
Office of the Clerk of the Board

Approved:

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Santa Clara Valley Water District

File No.: 25-0061

Agenda Date: 1/22/2025
Item No.: 7.1.

COMMITTEE AGENDA MEMORANDUM Santa Clara Valley Water District Youth Commission

Government Code § 84308 Applies: Yes ☐ No ☒
(If "YES" Complete Attachment A - Gov. Code § 84308)

SUBJECT:

Update from Santa Clara Valley Water District Youth Commission's Project Groups.

RECOMMENDATION:

Receive updates from project groups and staff and make recommendations to the Board as necessary.

SUMMARY:

The Santa Clara Valley Water District Youth Commission's (Commission) approved project groups will work on issues and policies that the Commission has on their work plan for the year.

This will be a standing agenda item.

BACKGROUND:

The District Act provides for the creation of advisory boards, committees, or commissions by resolution to serve at the pleasure of the Board.

Accordingly, the Board has established Board Committees, which bring respective expertise and community interest, to advise the Board, when requested, in a capacity as defined: prepare Board policy alternatives and provide comment on activities in the implementation of the District's mission for Board consideration. In keeping with the Board's broader focus, Board Committees will not direct the implementation of District programs and projects, other than to receive information and provide comment.

Further, in accordance with Governance Process Policy-3, when requested by the Board, the Board's Committees may help the Board produce the link between the District and the public through information sharing to the communities they represent.

ENVIRONMENTAL JUSTICE AND EQUITY IMPACT:

There are no Environmental Justice impacts associated with this item.

ATTACHMENTS:

Attachment 1: 2024-2025 Project Group Spreadsheet

UNCLASSIFIED MANAGER:

Rachael Gibson, 408-630-2884

2024 – 2025 Youth Commission Project Groups

Creekside Community Care Initiative Project
1. Ca Nha Dang
2. Grace Liu
3. Daphne Zhu
4. Doyoon Kim
5. Parnika Sadhu
6. Agata Bak
7. Nina Yuan
8. Andrew Lomio
9. Oded Bronicki
10. Niharika Koduru

Youth Commission Education Outreach Program
1. David Nguyen Huynh
2. Grace Liu
3. Agata Bak
4. Ca Nha Dang
5. Doyoon Kim
6. Andrew Lomio
7. Aditya Shivakumar
8. Christopher Barsoum
9. Elena Alegre
10. Soleil Hernandez

Creek Stewardship and Water Quality Outreach Project
1. Aditiya Shivakumar
2. Maitreya Banerjee
3. Ellie Zhou
4. Ishaan Mandala
5. Lorelei Henry
6. Christopher Barsoum
7. Jonathan Lopez
8. David Nguyen Huynh
9. Prathik Janakiram
10.

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Santa Clara Valley Water District

File No.: 25-0045

Agenda Date: 1/22/2025

Item No.: 7.2.

COMMITTEE AGENDA MEMORANDUM Santa Clara Valley Water District Youth Commission

Government Code § 84308 Applies: Yes ☐ No ☒
(If "YES" Complete Attachment A - Gov. Code § 84308)

SUBJECT:

Review Santa Clara Valley Water District Youth Commission Work Plan, the Outcomes of Board Action of Commission Requests; and discuss possible items for the Commission's Next Meeting Agenda.

RECOMMENDATION:

Review the Youth Commission work plan to guide the commission's discussions regarding policy alternatives and implications for Board deliberation and make recommendations as necessary.

SUMMARY:

The attached Work Plan outlines the approved topics for discussion to be able to prepare policy alternatives and implications for Board deliberation. The work plan is agendaized at each meeting to review accomplishments from prior meetings, updates to the work plan, and additional assignments by the Board.

This will be a standing agenda item.

BACKGROUND:

Governance Process Policy-8:

The District Act provides for the creation of advisory boards, committees, or commissions by resolution to serve at the pleasure of the Board.

Accordingly, the Board has established Advisory Committees, which bring respective expertise and community interest, to advise the Board, when requested, in a capacity as defined: prepare Board policy alternatives and provide comment on activities in the implementation of the District's mission for Board consideration. In keeping with the Board's broader focus, Advisory Committees will not direct the implementation of District programs and projects, other than to receive information and provide comment.

Further, in accordance with Governance Process Policy-3, when requested by the Board, the Advisory Committees may help the Board produce the link between the District and the public through information sharing to the communities they represent.

ENVIRONMENTAL JUSTICE IMPACT:

There are no Environmental Justice impacts associated with this item.

ATTACHMENTS:

Attachment 1: FY25 Work Plan

UNCLASSIFIED MANAGER:

Rachael Gibson, 408-630-2884

2024-2025 Work Plan Santa Clara Valley Water District Youth Commission

Update: November 2024

The annual work plan establishes a framework for committee discussion and action during the annual meeting schedule. The committee work plan is a dynamic document, subject to change as external and internal issues impacting Valley Water occur and are recommended for committee discussion. Subsequently, an annual committee accomplishments report is developed based on the work plan and presented to the Valley Water Board of Directors.

ITEM	WORK PLAN ITEM BOARD POLICY	MEETING DATE	ACCOMPLISHMENT DATE AND OUTCOME
1	Election of Chair and Vice Chair	8-21-2024	<u>Accomplished August 21, 2024:</u> The Youth Commission elected Niharika Koduru as the 2024-2025 Chair and Maitreya Banerjee as the 2024-2025 Vice Chair.
2	Oath of Office - Youth Commission Members	8-21-2024	<u>Accomplished August 21, 2024:</u> Dave Leon administered the Oath of Office to 14 Youth Commissioners: District 1: Lorelei Henry District 2: Ca Nha Dang, Andrew Lomio, and Niharika Koduru District 3: Prathik Janakiram and Nina Yuan District 4: Agata Bak, Ellie Zhou, and Christopher Barsoum District 5: Aditya Shivakumar and Vice Chairperson Daphne Zhu District 6: David Huynh District 7: Maitreya Banerjee and Oded Bronicki
3	Brown Act Review and Training	8-21-2024	<u>Accomplished on August 21, 2024:</u> Andrew Gschwind gave a review and training on the Brown Act. The Youth Commission took no action.
4	Santa Clara Valley Water District Youth Commission Orientation	8-21-2024	<u>Accomplished on August 21, 2024:</u> Ricardo Barajas gave an orientation presentation to the Youth Commission along with the expectations and regulations for the Commission to follow when attending and conducting meetings. The Youth Commission took no action.
5	Review Work Plan, the Outcomes of Board Action of Committee Requests, and the Committee's Next Meeting Agenda	8-21-2024 10-16-2024 11-20-2024	<u>Accomplished on August 21, 2024:</u> <ul style="list-style-type: none"> Chairperson Niharika Koduru introduced: <ul style="list-style-type: none"> The first video of the Youth Commission Career Day video project series.

ITEM	WORK PLAN ITEM BOARD POLICY	MEETING DATE	ACCOMPLISHMENT DATE AND OUTCOME
		1-22-2025 4-23-2025	<ul style="list-style-type: none"> Youth Commissioner Ca Nha Dang reported on: <ul style="list-style-type: none"> Purified Water Outreach Working Group plans a post on social media inviting school environmental clubs to visit the water purification center. Nick Ingram reported on: <ul style="list-style-type: none"> Information relating to the September 21, 2024, Coastal Cleanup Day and invited the Commissioners to contact him if there is interest in participating or hosting a cleanup site. Daphne Zhu reported on: <ul style="list-style-type: none"> The Youth Community Science Network Working Group blog posts relating to where water comes from, water pollutants, and water purification are in the final editing stages. Kristen Yasukawa provided information: <ul style="list-style-type: none"> Relating to the Commission moving from the previously established working groups to a project-based model for Commission work. It was moved by Youth Commission member Daphne Zhu, seconded by Chairperson Naharika Koduru, and unanimously carried to adopt a project-based approach in place of working groups. Kristen Yasukawa reported on: <ul style="list-style-type: none"> Kristen Yasukawa provided information relating to the Commission retreat and distributed a QR code that leads to a poll to gauge interest in the subject matter to be discussed at the retreat. She further reported that the Lexington Reservoir site will be the Youth Commission site for Coastal Cleanup Day. <p><u>Accomplished on October 16, 2024:</u> A special meeting was held to discuss and vote on the project proposals that were submitted. After reviewing the proposals, a straw poll was conducted to help gauge general interest and narrow down options before taking a vote. Each commissioner showed their top three projects by placing up to three stickers on the board in the section with their preferred project title. An additional project was created, Water Quality Outreach</p>

ITEM	WORK PLAN ITEM BOARD POLICY	MEETING DATE	ACCOMPLISHMENT DATE AND OUTCOME
			<p>Project, combining elements from two other project proposals. The Youth Commission voted and moved forward with the Creekside Community Care Initiative Project, the Youth Commission Education Outreach Program Project, and the Water Quality Outreach Project.</p> <p><u>Accomplished on November 20, 2024:</u></p> <ul style="list-style-type: none"> Chair Koduru noted that the Board approved the revised Commission work plan. Director Hsueh noted that the Board is impressed by the Commission's initiative on the three projects. The Board approved the work plan on Tuesday, November 12.
6	Youth Commission Annual Retreat	9-28-2024	<p><u>Accomplished September 28, 2024:</u></p> <p>The Youth Commission attended the Annual Youth Commission Retreat via Zoom. The Youth Commission participated in an icebreaker activity to get them to learn more about each other. Staff gave an intro presentation about Valley Water. The activity "Hidden Water" was also presented, where it gave the Youth Commission an understanding of direct and indirect water use by mapping their water footprint. The Youth Commission also discussed ideas for potential project proposals. The retreat ended with a virtual scavenger hunt where they worked in individual teams to solve the riddles and puzzles.</p>
7	Proposed Policy Writing Project	8-21-2024	<p><u>Accomplished on August 21, 2024:</u></p> <p>Director Hsueh reported on:</p> <ul style="list-style-type: none"> Informing the Commission that the Policy Writing Subcommittee item is scheduled to be heard by the Board of Directors on August 27, 2024. Youth Commissioner Daphne Zhu and Grace Liu presented the Youth Commission's Policy Writing Project to the Board. The Board proceeded to defer the project to the Environmental Creek Cleanup Committee for consideration.

ITEM	WORK PLAN ITEM BOARD POLICY	MEETING DATE	ACCOMPLISHMENT DATE AND OUTCOME
8	Creekside Community Care Initiative Project	10-16-2024 11-20-2024 1-22-2025 4-23-2025	<p><u>Accomplished October 16, 2024:</u> The Youth Commission voted and moved forward with the Creekside Community Care Initiative Project. This project aims to provide unhoused individuals with necessity kits containing trash bags, hygiene items, and a reference guide indicating the locations of designated trash cans to reduce littering.</p> <p><u>Accomplished November 20, 2024:</u> Member Kim reported that the Creekside Community Care Initiative Project Group met on November 19, 2024 and received a presentation from the Bill Wilson Center.</p>
9	Youth Commission Education Outreach Program	10-16-2024 11-20-2024 1-22-2025 4-23-2025	<p><u>Accomplished October 16, 2024:</u> The Youth Commission voted and moved forward with the Youth Commission Education Outreach Program. This project aims to establish a Youth Commission Education Program and work with local high schools and youth organizations to raise awareness about the environment and Valley Water opportunities.</p> <p><u>Accomplished November 20, 2024:</u> Member Shivakumar noted that the Education Outreach Program Project Group is focusing on creating presentations to area high schools relating to the mini-grant program, water refill stations, and field trips to water purification facilities. He further noted that the presentations are planned for February and March 2025, and stated that a survey has been sent to the members to collect information on water refilling stations at schools in the area.</p>
10	Water Quality Outreach Project	10-16-2024 11-20-2024 1-22-2025 4-23-2025	<p><u>Accomplished October 16, 2024:</u> The Youth Commission voted and moved forward with the Water Quality Outreach project. This project aims to collect water quality data and promote the Access Valley Water app and cleanup events.</p> <p><u>Accomplished November 20, 2024:</u></p>

ITEM	WORK PLAN ITEM BOARD POLICY	MEETING DATE	ACCOMPLISHMENT DATE AND OUTCOME
			Vice Chairperson Banerjee reported that the Creek Stewardship and Water Quality Outreach Project Group is considering a series of educational videos relating to water testing in people’s homes. Member Shivakumar stated that the group is considering hosting a website for data availability.
11	Recognition of Outgoing Youth Commission Members	4-23-2025	

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