



CAPITAL IMPROVEMENT COMMITTEE MEETING

# MINUTES

## SPECIAL MEETING

**WEDNESDAY, March 5, 2025  
2:00 PM**

(Paragraph numbers coincide with agenda item numbers)

### **1. CALL TO ORDER:**

A regular meeting of the Santa Clara Valley Water District (Valley Water) Capital Improvement Committee (Committee) was called to order in the Valley Water Headquarters Building Boardroom at 5700 Almaden Expressway, San Jose, California, and by Zoom teleconference, at 2:01 p.m.

#### **1.1 Roll Call.**

Committee members in attendance were District 4 Director Jim Beall and District 5 Director Nai Hsueh, Chairperson presiding. District 6 Director Tony Estremera, Vice Chairperson, attended the meeting virtually, pursuant to AB 2449. A quorum was present.

Staff members in attendance were: Gina Adriano, Emmanuel Aryee, Aaron Baker, Audrey Beaman, Sarah Berning, James Bohan, Rita Chan, Isela Chaparro, Jen Codianne, Jiana Escobar, Andrew Garcia, Rachael Gibson, Jaeho Hahn, Chris Hakes, Candice Kwok-Smith, Emelia Lamas, Cecil Lawson, Dave Leon, Sadie Lum, Jennifer Martin, Ryan McCarter, Nicole Merritt, Julianne O'Brien, Carlos Orellana, Alison Phagan, Mike Potter, Melanie Richardson, Don Rocha, E. Ray Ruiz, Amandeep Saini, Maged Salib, Michelle San Miguel, Stephanie Simunic, Diahann Hudson Soleno, Charlene Sun, Darin Taylor, Odilia Teixeira, Cheryl Togami, Tina Yoke, and Beckie Zisser.

Public in attendance were: Katja Irvin, Rebecca's iPhone, and Rick.

## **2.TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA:**

Chairperson Hsueh declared time open for public comment on any item not on the agenda. There was no one who wished to speak.

## **3.APPROVAL OF MINUTES:**

- 3.1. Approval of February 18, 2025 Capital Improvement Program Committee Meeting Minutes.

Recommendation: Approve the minutes.

The Committee considered the attached minutes of the February 18, 2025 Committee meeting.

Public Comments: None.

It was moved by Vice Chairperson Estremera and seconded by Chairperson Hsueh, and unanimously carried to approve the minutes as submitted.

## **Regular Agenda:**

- 4.1. Receive Information on Change Orders to Anderson Dam Tunnel Project Construction Contract.

Recommendation: Receive information on Change Orders to Anderson Dam Tunnel Project Construction Contract.

Ryan McCarter reviewed the information on this item, per the attached Committee Agenda Memo, and the corresponding presentation materials contained in Attachments 1, 2, and 3 and was available to answer questions.

Public Comments: None.

The Committee received the information and took no formal action.

- 4.2. Review 2025 Capital Improvement Program Committee Work Plan.

Recommendation:

Review the 2025 Capital Improvement Program Committee Work Plan and make adjustments as necessary.

The Committee considered this item without a staff presentation.

Public Comments: None.

The Committee received the information and requested that staff include an item for contingency and large change order policy and process

improvements on the Work Plan for further discussion.

**5. CLERK REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS:**

*This is an opportunity for the Clerk to review and obtain clarification on any formally moved, seconded, and approved requests and recommendations made by the Committee during the meeting.*

The Committee took no action.

**6. Adjourn:**

6.1. Adjourn.

Chairperson Hsueh adjourned the meeting at 2:35 p.m.

Dave Leon  
Assistant Deputy Clerk II

Date Approved: March 17, 2025