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BOARD POLICY AND MONITORING COMMITTEE MEETING

MINUTES

**REGULAR MEETING
WEDNESDAY, MAY 15, 2024
10:00 AM**

(Paragraph numbers coincide with agenda item numbers)

1. CALL TO ORDER:

A regular meeting of the Santa Clara Valley Water District (Valley Water) Board Policy and Monitoring Committee (Committee) was called to order by Director Hsueh in the Valley Water Headquarters Building Boardroom at 5700 Almaden Expressway, San Jose, California, and by Zoom teleconference, at 10:03 a.m.

1.1. Roll Call.

Committee members in attendance were District 5 Director Nai Hsueh and District 6 Director Tony Estremera, constituting a quorum of the Committee. District 1 Director John L. Varela arrived as noted below.

Staff members in attendance were: Gina Adriano, Aaron Baker, Mera Burton, Theresa Chinte, Rita Chan, Rosie Cofre, Marisela Garcia (Benitez), Rachel Gibson, Chris Hakes, Brian Hopper, Michele King, Candice Kwok-Smith, Emelia Lamas, Anna Lee, Dave Leon, Courtney Letts, Marta Luego, Patrice McElroy, Nicole Merritt, Linda Nguyen, Carlos Ornella, Stephanie Simunic, Sasa Seto, Arthur Saye, Kirsten Struve, Tina Yoke.

Public in attendance were: Director Rebecca Eisenberg, Arthur Keller, Diahann Hudson, Molly Culton (Sierra Club).

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA:

Director Hsueh declared time open for public comment on any item not on the agenda. There was no one who wished to speak.

Director Hsueh moved the agenda to Item No. 3.1.

2.1 Election of 2024 Board Policy and Monitoring Committee (BPMC) Chairperson and Vice Chairperson.

Recommendation: Nominate and elect the 2024 BPMC Chairperson and Vice Chairperson.

The BPMC considered this Item without a staff presentation.

Public Comments: None.

It was moved by Director Varela and seconded by Director Estremera and unanimously carried to elect Director Hsueh as the 2024 Chairperson and Director Estremera as the 2024 Vice Chairperson.

2.2 Approve the Board Policy and Monitoring Committee (BPMC) Purpose.

Recommendation: Approve the BPMC Purpose.

The BPMC considered this Item without a staff presentation.

Public Comments: None.

It was moved by Director Varela and seconded by Vice Chairperson Estremera and unanimously carried to approve the BPMC Purpose as noted in the Agenda Memo.

Chairperson Hsueh moved the agenda to Item No. 4.2.

3. APPROVAL OF MINUTES:

3.1 Approval of January 2, 2024 Board Policy and Planning Committee (BPPC) Minutes and January 11, 2024 Diversity and Inclusion Committee (DIAHC) Minutes.

Recommendation: Approve the minutes.

The BPMC considered the minutes of the January 2, 2024 BPPC Minutes and January 11, 2024 DIAHC Minutes.

Public Comments: None.

It was moved by Director Estremera, seconded by Chairperson Hsueh, with Director Valera absent, to approve the January 2, 2024 BPPC Minutes and January 11, 2024 DIAHC Minutes.

4. REGULAR AGENDA:

4.1 Discuss Board Governance Policy Governance Process-6 (GP-6): Board Members' Code of Conduct and Provide Feedback.

Recommendation: **A. Review Board Governance Policy Governance Process- 6 (GP-6): Board Members' Code of Conduct; and**
B. Identify areas where Board Governance Policy GP-6: Board Members' Code of Conduct could be improved and provide direction to staff on next steps.

District 1 Director Varela arrived at 10:06 a.m.

The BPMC discussed and provided input on the attachments in the Committee Agenda Memo, including written complaints by Board Members against Board Members, complaints from Non-Board Members against Board Members, and complaints from employees against Board Members. Brian Hopper, Carlos Ornella, and Patrice McElroy were available to answer questions. Director Valera left his seat briefly and returned during this item.

Public Comments: None.

The BPMC continued the item and requested staff incorporate the discussed input and return with an updated document to the next BPMC meeting.

Director Hsueh moved the agenda to Item No. 2.1.

4.2 Develop a Draft Fiscal Year 2024-2025 (FY25) Board Work Plan and Submit for Board Review and Approval.

Recommendation: **A. Review the Draft Fiscal Year 2024-2025 (FY25) Board Work Plan, incorporating input from the Board at the April 29, 2024 Special Board Meeting;**
B. Review any additional input on the FY25 Board Work Plan received at the May 14, 2024 Board Meeting, if any; and
C. Submit a FY25 Board Work Plan for Board review and approval.

The BPMC reviewed the Draft FY25 Board Work Plan which included Board input from the May 29, 2024 work study session and staff recommended modifications.

Public Comments: None.

It was moved by Director Varela, seconded by Director Estremera, that the item was unanimously approved, to submit the FY2024-2025 Board Work Plan, with the discussed edits, to the Board for approval at a June 2024 Board meeting.

4.3 Discuss Potential BPMC Work Plan Agenda Items and the Committee's Next Meeting Date/Schedule.

Recommendation: **Discuss potential BPMC Work Plan agenda items and the Committee's next meeting date/schedule.**

The BPMC reviewed the 2023 Board Policy and Planning Committee Work Plan and Schedule, and the Proposed 2024 Diversity and Inclusion Ad Hoc Committee Work Plan, and discussed items completed, to be added, or to be removed on each Work Plan, and agreed to combine into one work plan.

Public Comments: None.

Chairperson Hsueh stated she will work with staff to place preliminary schedules for the items. Chairperson Hsueh expressed her opinion for the need for monthly meetings, and the BPMC requested to hold meetings on the third Wednesday at 11 a.m.

5. CLERK REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS:

This is an opportunity for the Clerk to review and obtain clarification on any formally moved, seconded, and approved requests and recommendations made by the Committee during the meeting.

Stephanie Simunic confirmed the BPMC elected Director Hsueh as Chairperson and Director Estremera as Vice Chairperson under Item 2.1; the BPMC approved the Committee Purpose under Item 2.2; the Governance Policy Governance Process-6 is continued under item 4.1, the FY25 Board Work Plan was approved with edits under item 4.2; and the next BPMC meeting will be on the third Wednesday in June at 11 a.m. under item 4.3.

6. Adjourn:

6.1. Adjourn to Regular Meeting/Special Meeting at TBD per Committee.

Chairperson Hsueh adjourned the meeting at 11:51 a.m., to a subsequently scheduled regular meeting through the Board Scheduler.

Stephanie Simunic
Assistant Deputy Clerk II

Date Approved: 6/24/2024