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## BOARD POLICY AND MONITORING COMMITTEE MEETING

# MINUTES

**SPECIAL MEETING  
MONDAY, JUNE 24, 2024  
1:00 PM**

(Paragraph numbers coincide with agenda item numbers)

### **1. CALL TO ORDER:**

A regular meeting of the Santa Clara Valley Water District (Valley Water) Board Policy and Monitoring Committee (Committee) was called to order by Chairperson Hsueh in the Valley Water Headquarters Building Boardroom at 5700 Almaden Expressway, San Jose, California, and by Zoom teleconference, at 1:09 p.m.

#### **1.1. Roll Call.**

Committee members in attendance were District 5 Director Nai Hsueh, Chairperson presiding, and District 1 Director John L. Varela, constituting a quorum of the Committee. District 6 Director Tony Estremera, Vice Chairperson, was absent.

Staff members in attendance were: Gina Adriano, Rick Callender, Isela Chaparro, Theresa Chinte, Rita Chan, Jen Codianne, Rosie Cofre, Rachael Gibson, Chris Hakes, Brian Hopper, Candice Kwok-Smith, Cecil Lawson, Marta Lugo, Patrice McElroy, Nicole Merritt, Tony Ndah, Linda Nguyen, Carlos Orellana, Charlotte Reinthaler, Stephanie Simunic.

Public in attendance were: Director Rebecca Eisenberg, Marisela Garcia, Katja Irvin and Molly Culton.

### **2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA:**

Chairperson Hsueh declared time open for public comment on any item not on the agenda. There was no one who wished to speak.

### **3. APPROVAL OF MINUTES:**

#### **3.1 Approval of May 15, Board Policy and Monitoring Committee (BPMC) Minutes.**

Recommendation: Approve the minutes.  
The BPMC considered the minutes of the May 15, 2024 BPPC Minutes.

Public Comments: None.

It was moved by Director Valera, seconded by Chairperson Hsueh, to approve the May 15, 2024 BPPC Minutes.

#### **4. REGULAR AGENDA:**

##### **4.1 Discuss Board Governance Policy Governance Process-6 (GP-6): Board Members' Code of Conduct and Provide Direction to Staff on Next Steps.**

**Recommendation:** A. Review Board Governance Policy Governance Process- 6 (GP-6): Board Members' Code of Conduct; and  
B. Review Prior Committee input regarding Governance Policy GP-6 improvements; and  
C. Identify Additional Areas Where Governance Policy GP-6 could be improved and provide direction to staff on next steps.

The BPMC discussed and provided input on the attachments in the Committee Agenda Memo, including the process of how communication should occur between Board Members when there are written complaints by Board Members against Board Members, complaints from Non-Board Members against Board Members, and complaints from employees against Board Members. Brian Hopper was available to answer questions.

The Committee requested that staff provide information relating to types of information that can be conveyed confidentially to Board Members individually and as a group so not to violate Brown Act.

Public Comments: None.

The BPMC continued the item and requested staff incorporate the discussed input and return with an updated document to the next BPMC meeting.

##### **4.2 Discuss Board Policy and Monitoring Committee (BPMC) Work Plan and Agenda Items.**

**Recommendation:** Discuss BPMC Work Plan.

The Committee briefly reviewed the Work Plan and Agenda Items. Chairperson Hsueh stated she will work with staff to place preliminary schedules for the items.

Public Comments: None.

#### **5. CLERK REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS:**

*This is an opportunity for the Clerk to review and obtain clarification on any formally moved, seconded, and approved requests and recommendations made by the Committee during the meeting.*

Stephanie Simunic confirmed that the Committee requested that staff provide information relating to types of information that can be conveyed confidentially to Board Members individually and as a group so not to violate Brown Act.

**6. Adjourn:**

**6.1. Adjourn to Special Meeting at 11:00 a.m., on Tuesday, July 16, 2024.**

Chairperson Hsueh adjourned the meeting at 1:52 p.m., to Tuesday July 16 2024. \*The July 16, 2024 meeting was subsequently canceled, the next meeting is scheduled for Friday August 30, 2024 at 1 p.m.

Date Approved: 8/30/24

Stephanie Simunic  
Assistant Deputy Clerk II