



CAPITAL IMPROVEMENT COMMITTEE MEETING

# MINUTES

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## REGULAR MEETING

**MONDAY, September 29, 2025**  
**11:00 AM**

(Paragraph numbers coincide with agenda item numbers)

**1. CALL TO ORDER:**

A regular meeting of the Santa Clara Valley Water District (Valley Water) Capital Improvement Committee (Committee) was called to order in the Valley Water Headquarters Building Boardroom at 5700 Almaden Expressway, San Jose, California, and by Zoom teleconference, at 11:01 a.m.

**1.1 Roll Call.**

Committee members in attendance were District 4 Director Jim Beall, District 6 Director Tony Estremera, Vice Chairperson, and District 5 Director Nai Hsueh, Chairperson presiding, constituting a quorum of the Committee.

Staff members in attendance were: Gina Adriano, Emmanuel Aryee, Erin Baker, Sam Bogale, James Bohan, John Bourgeois, Lisa Bankosh, Audrey Beaman, Sarah Berning, Rita Chan, Jen Codianne, Enrique De Anda, Jiana Escobar, Vincent Gin, Samantha Greene, Lori Gregory, Chris Hakes, Linh Hoang, Cody Houston, Candice Kwok-Smith, Linn Latt, Cecil Lawson, Dave Leon, Jennifer Martin, Ryan McCarter, Patrice McElroy, Tony Ndah, Sophie Padilla, Luz Penilla, Samantha Pe-Wong, Alison Phagan, Mark Poole, Maged Salib, Miguel Silva, Stephanie Simunic, Darin Taylor, Odilia Teixeira, Cheryl Togami, Dorothy Tsou, and Bhavani Yerrapotu.

Public in attendance were: XXX-XXX-8503, Adam, and Arthur.

## **2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA:**

Chairperson Hsueh declared time open for public comment on any item not on the agenda. There was no one who wished to speak.

## **3. APPROVAL OF MINUTES:**

- 3.1. Approval of August 18, 2025 Capital Improvement Program Committee Meeting Minutes.

Recommendation: Approve the minutes.

Public Comments: None.

It was moved by Vice Chairperson Estremera and seconded by Director Beall, and unanimously carried to approve the minutes as submitted.

### **Regular Agenda:**

- 4.1. Receive an Overview of the Annual Capital Improvement Program (CIP) Development Process and the Integrated Financial Planning Schedule.

Recommendation:

- A. Receive an overview of the annual Capital Improvement Program Development Process;
- B. Review the Integrated Financial Planning Schedule; and
- C. Provide Feedback as Necessary.

Luz Penilla reviewed the information on this item, per the attached Committee Agenda Memo, and the corresponding presentation materials contained in Attachment 1 and was available to answer questions.

Public Comments: None.

The Committee received the information, took no formal action, and requested that staff provide a written report relating to money that is spent including change orders after the Board takes action to close out a project, and further requested that staff include feedback from the Board CIP strategic planning discussion into the Committee's schedule for consideration.

- 4.2. Receive and Discuss Information Regarding the Status of Capital Projects in the Construction Phase.

Recommendation: Receive and discuss information regarding the status of capital projects in the construction phase.

Emmanuel Aryee, Ryan McCarter, Bhavani Yerrapotu, Cecil Lawson, and Tony Ndah reviewed the information on this item, per the attached Committee Agenda Memo, and the corresponding presentation materials contained in Attachment 1 were reviewed by staff per the row and Deputy's initials as follows: Emmanuel Aryee reviewed rows marked EA, Ryan McCarter reviewed rows marked RM, Bhavani Yerrapotu reviewed rows marked BY, Cecil Lawson reviewed rows marked CL, and Tony Ndah reviewed rows marked TN. Emmanuel Aryee, Ryan McCarter, Bhavani Yerrapotu, Cecil Lawson, and Tony Ndah were available to answer questions.

Public Comments: None.

Without discussion, the Committee received the information and took no formal action.

**4.3. Receive Information on Change Orders to Anderson Dam Tunnel Project Construction Contract.**

Recommendation: Receive information on Change Orders to Anderson Dam Tunnel Project Construction Contract.

Ryan MacCarter reviewed the information on this item, per the attached Committee Agenda Memo, and the corresponding presentation materials contained in Attachments 1 and 2 and was available to answer questions.

Public Comments: None.

Without discussion, the Committee received the information and took no formal action.

**4.4. Receive Information on Upcoming Consultant Agreement Amendments for Capital Projects.**

Recommendation: Receive information on upcoming consultant agreement amendments for capital projects.

Ryan McCarter reviewed the information on this item, per the attached Committee Agenda Memo, and the corresponding presentation materials contained in Attachment 1. Ryan McCarter, John Bourgeois, Lisa Bankosh, and Chris Hakes were available to answer questions.

Public comments: None.

The Committee received the information, took no formal action, and requested that staff report to the Committee with possible methods to streamline the process of completing projects, and further requested that

staff provide information relating to collaborating with the City of San Jose regarding creek and street cleanup efforts and environmental restoration projects.

**4.5. Review 2025 Capital Improvement Program Committee Work Plan.**

Recommendation: Review the 2025 Capital Improvement Program Committee Work Plan and make adjustments as necessary.

The Committee considered this item without a staff presentation.

Public Comments: None.

Chairperson Hsueh reiterated her request to agendize feedback from the Board CIP strategic planning discussion. She also requested that staff provide a written response to Director Beall's request on item 4.1 at the October Committee meeting.

The Committee received the information and took no formal action.

**5. CLERK REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS:**

*This is an opportunity for the Clerk to review and obtain clarification on any formally moved, seconded, and approved requests and recommendations made by the Committee during the meeting.*

The Committee took no action.

**6. ADJOURN:**

**6.1. Adjourn.**

Chairperson Hsueh adjourned the meeting at 12:06 p.m.

Dave Leon  
Assistant Deputy Clerk II

Date Approved: October 20, 2025