



Santa Clara Valley Water District Youth Commission

HQ. Bldg. Boardroom, 5700 Almaden Expressway, San Jose, California
Join Zoom Meeting: <https://valleywater.zoom.us/j/87431067568>

REGULAR MEETING AGENDA

**Wednesday, November 20, 2024
6:00 PM**

District Mission: Provide Silicon Valley safe, clean water for a healthy life, environment and economy.

SCVWD Youth Commission
Niharika Koduru - Commission Chairperson
Maitreya Banerjee - Commission Vice
Chairperson

BOARD REPRESENTATIVES
Director John Varela - District 1
Director Barbara Keegan - District 2
Director Nai Hsueh - District 5

All public records relating to an item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the Clerk of the Board at the Santa Clara Valley Water District Headquarters Building, 5700 Almaden Expressway, San Jose, CA 95118, at the same time that the public records are distributed or made available to the legislative body. Santa Clara Valley Water District will make reasonable efforts to accommodate persons with disabilities wishing to attend Board of Directors' meeting. Please advise the Clerk of the Board Office of any special needs by calling (408) 265-2600.

Kristen Yasukawa (Staff
Liaison)

Dave Leon (COB Liaison)
Assistant Deputy Clerk II
daveleon@valleywater.org

Note: The finalized Board Agenda, exception items and supplemental items will be posted prior to the meeting in accordance with the Brown Act.

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Join Zoom Meeting:

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*****IMPORTANT NOTICES AND PARTICIPATION INSTRUCTIONS*****

Santa Clara Valley Water District (Valley Water) Board of Directors/Board Committee meetings are held as a “hybrid” meetings, conducted in-person as well as by telecommunication, and is compliant with the provisions of the Ralph M. Brown Act.

To maximize public safety while still maintaining transparency and public access, members of the public have an option to participate by teleconference/video conference or attend in-person. To observe and participate in the meeting by teleconference/video conference, please see the meeting link located at the top of the agenda. If attending in-person, you are required to comply with Ordinance 22-03 - AN ORDINANCE OF THE SANTA CLARA VALLEY WATER DISTRICT SPECIFYING RULES OF DECORUM FOR PARTICIPATION IN BOARD AND COMMITTEE MEETINGS located at <https://s3.us-west-2.amazonaws.com/valleywater.org.if-us-west-2/f2-live/s3fs-public/Ord.pdf>

In accordance with the requirements of Gov. Code Section 54954.3(a), members of the public wishing to address the Board/Committee during public comment or on any item listed on the agenda, may do so by filling out a Speaker Card and submitting it to the Clerk or using the “Raise Hand” tool located in the Zoom meeting application to identify yourself in order to speak, at the time the item is called. Speakers will be acknowledged by the Board/Committee Chair in the order requests are received and granted speaking access to address the Board.

- Members of the Public may test their connection to Zoom Meetings at: <https://zoom.us/test>
- Members of the Public are encouraged to review our overview on joining Valley Water Board Meetings at: <https://www.youtube.com/watch?v=TojJpYCxXm0>

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Join Zoom Meeting:

<https://valleywater.zoom.us/j/87431067568>

Meeting ID: 874 3106 7568

Join by Phone:

1 (669) 900-9128, 87431067568#

1. CALL TO ORDER:

1.1. Roll Call.

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA.

Notice to the public: Members of the public who wish to address the Board/Committee on any item not listed on the agenda may do so by filling out a Speaker Card and submitting it to the Clerk or using the "Raise Hand" tool located in the Zoom meeting application to identify yourself to speak. Speakers will be acknowledged by the Board/Committee Chair in the order requests are received and granted speaking access to address the Board/Committee. Speakers' comments should be limited to three minutes or as set by the Chair. The law does not permit Board/Committee action on, or extended discussion of, any item not on the agenda except under special circumstances. If Board/Committee action is requested, the matter may be placed on a future agenda. All comments that require a response will be referred to staff for a reply in writing. The Board/Committee may take action on any item of business appearing on the posted agenda.

3. OATH OF OFFICE

4. INTERACTIVE ACTIVITY

5. MANAGER'S REPORT

6. APPROVAL OF MINUTES:

6.1. Approval of Minutes.

[24-0981](#)

Recommendation: Approve the October 16, 2024 meeting minutes.

Manager: Candice Kwok-Smith, 408-630-3193

Attachments: [Attachment 1: 101624 Youth Commission Minutes](#)

Est. Staff Time: 5 Minutes

7. REGULAR AGENDA:

7.1. Update from Santa Clara Valley Water District Youth Commission's Project Groups.

[24-1022](#)

Recommendation: Receive updates from project groups, staff and make recommendations to the Board, as necessary.

Manager: Rachael Gibson, 408-630-2884

Attachments: [2024-2025 Project Group Spreadsheet](#)

Est. Staff Time: 10 Minutes

7.2. Review Santa Clara Valley Water District Youth Commission Work Plan, the Outcomes of Board Action of Commission Requests; and discuss possible items for the Commission's Next Meeting Agenda.

[24-1024](#)

Recommendation: Review the Youth Commission work plan to guide the commission's discussions regarding policy alternatives and implications for Board deliberation and make recommendations as necessary.

Manager: Candice Kwok-Smith, 408-630-3193

Attachments: [Attachment 1: FY25 Work Plan](#)

Est. Staff Time: 5 Minutes

8. CLERK REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS.

This is an opportunity for the Clerk to review and obtain clarification on any formally moved, seconded, and approved requests and recommendations made by the Committee during the meeting.

9. ADJOURN:

9.1. Adjourn to Regular Meeting at 6:00 p.m. on January 15, 2025.



Santa Clara Valley Water District

File No.: 24-0981

Agenda Date: 11/20/2024

Item No.: 6.1.

COMMITTEE AGENDA MEMORANDUM **Santa Clara Valley Water District Youth Commission**

Government Code § 84308 Applies: Yes ☐ No ☒
(If "YES" Complete Attachment A - Gov. Code § 84308)

SUBJECT:

Approval of Minutes.

RECOMMENDATION:

Approve the October 16, 2024 meeting minutes.

SUMMARY:

A summary of Committee discussions, and details of all actions taken by the Committee, during all open and public Committee meetings, is transcribed and submitted for review and approval.

Upon Committee approval, minutes transcripts are finalized and entered into the District's historical records archives and serve as historical records of the Committee's meetings.

ENVIRONMENTAL JUSTICE IMPACT:

There are no Environmental Justice impacts associated with this item.

ATTACHMENTS:

Attachment 1: 101624 Youth Commission Minutes

UNCLASSIFIED MANAGER:

Candice Kwok-Smith, 408-630-3193

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SANTA CLARA VALLEY WATER DISTRICT YOUTH COMMISSION MEETING

DRAFT MINUTES

WEDNESDAY, October 16, 2024

(Paragraph numbers coincide with agenda item numbers)

A special meeting of the Santa Clara Valley Water District Youth Commission (Youth Commission) was held on October 16, 2024, at Santa Clara Valley Water District, Headquarters Building Boardroom, 5700 Almaden Expressway, San Jose, CA 95118.

1. CALL TO ORDER

Youth Commission Chairperson Niharika Koduru called the meeting to order at 6:04 p.m.

1.1 ROLL CALL

A quorum was established with 12 members present.

Members in attendance were:

District 1: Lorelei Henry and Ishaan Mandala

District 2: Ca Nha Dang, Andrew Lomio, and Chairperson Niharika Koduru

District 3: Nina Yuan

District 4: Agata Bak and Ellie Zhou

District 5: Grace Liu and Daphne Zhu

District 7: Vice Chairperson Maitreya Banerjee and Dovoan Kim

Members not in attendance were:

District 1: Elena Alegre

District 3: Prathik Janakiram

District 6: Soleil Hernandez

Commissioners Christopher Barsoum, Oded Bronicki, David Huynh, Jonathan Lopez, Parnika Sadhu, and Aditya Shivakumar arrived late as noted below.

Director Barbara Keegan, District 2, attended virtually.

Valley Water Staff in attendance were: Ricardo Barajas, Dave Leon, Elizabeth Park, and Kristen Yasukawa.

Public in attendance were: Clarissa, Elena, Jan Henry, and Shiva Shivakumar.

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA

There was no one who wished to speak.

Member Shivakumar arrived at 6:06 p.m.

3. APPROVAL OF MINUTES

It was moved by Chairperson Koduru, seconded by Member Zhu, and unanimously carried, to approve the August 21, 2024 Commission meeting minutes as submitted.

4. REGULAR AGENDA ITEMS

4.1. DISCUSS, DETERMINE AND APPROVE SANTA CLARA VALLEY WATER DISTRICT YOUTH COMMISSION PROJECT(S) FOR FISCAL YEAR 2024-2025; AND ASSIGN YOUTH COMMISSIONERS TO WORK ON APPROVED PROJECTS

Ricardo Barajas, Elizabeth Park, and Kristen Yasukawa reviewed the information on this item, per the attached Committee Agenda Memo, and the corresponding presentation materials contained in Attachment 1, and were available to answer questions.

It was noted that the Commission can approve up to three of the proposed projects which can include those listed in the agenda packet or other proposals made during discussion of the item.

Commissioners Barsoum and Sadhu arrived at 6:21 p.m., Commissioner Lopez arrived at 6:23 p.m., Commissioner Huynh arrived at 6:25 p.m., and Commissioner Bronicki arrived at 6:45 p.m.

Members Zhu and Shivakumar created Project E, which incorporates elements of Projects B and D.

It was moved by Vice Chairperson Banerjee to approve proposed Project D. Member Barsoum seconded the motion, which failed on a vote of 7-11.

It was moved by Commissioner Zhu, seconded by Commissioner Kim, and carried by a vote of 17-1 to approve proposed Project A, with Vice Chairperson Banerjee voting no.

It was moved by Commissioner Liu, seconded by Commissioner Dang, and unanimously carried to approve proposed Project C.

It was moved by Commissioner Zhu, seconded by Commissioner Shivakumar, and unanimously carried to approve proposed Project E.

The members then noted their interest in serving on one of the three approved project committees.

5. MANAGER'S REPORT

Kristen Yasukawa provided information relating to the Coastal Cleanup Day Youth Commission cleanup site in Alviso, and reminded the Commission of the invitation from Director Beall for Commissioners to tour the Bill Wilson Center.

Member Dang left at 7:37 p.m.

6. CLERK REVIEW AND CLARIFICATION OF COMMISSION REQUESTS TO THE BOARD

The Commission took no action.

7. ADJOURN

Chairperson Koduru adjourned the meeting at 7:43 p.m. to the next regular meeting on Wednesday, November 20, 2024 at 6:00 p.m.

Dave Leon
Assistant Deputy Clerk II
Office of the Clerk of the Board

Approved:

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Santa Clara Valley Water District

File No.: 24-1022

Agenda Date: 11/20/2024

Item No.: 7.1.

COMMITTEE AGENDA MEMORANDUM Santa Clara Valley Water District Youth Commission

Government Code § 84308 Applies: Yes ☐ No ☒
(If "YES" Complete Attachment A - Gov. Code § 84308)

SUBJECT:

Update from Santa Clara Valley Water District Youth Commission's Project Groups.

RECOMMENDATION:

Receive updates from project groups, staff and make recommendations to the Board, as necessary.

SUMMARY:

The Santa Clara Valley Water District Youth Commission's (Commission) approved project groups will work on issues and policies that the Commission has on their work plan for the year.

This will be a standing agenda item.

BACKGROUND:

The District Act provides for the creation of advisory boards, committees, or commissions by resolution to serve at the pleasure of the Board.

Accordingly, the Board has established Board Committees, which bring respective expertise and community interest, to advise the Board, when requested, in a capacity as defined: prepare Board policy alternatives and provide comment on activities in the implementation of the District's mission for Board consideration. In keeping with the Board's broader focus, Board Committees will not direct the implementation of District programs and projects, other than to receive information and provide comment.

Further, in accordance with Governance Process Policy-3, when requested by the Board, the Board's Committees may help the Board produce the link between the District and the public through information sharing to the communities they represent.

ENVIRONMENTAL JUSTICE AND EQUITY IMPACT:

There are no Environmental Justice impacts associated with this item.

File No.: 24-1022

Agenda Date: 11/20/2024
Item No.: 7.1.

ATTACHMENTS:

Attachment 1: 2024-2025 Project Group Spreadsheet

UNCLASSIFIED MANAGER:

Rachael Gibson, 408-630-2884

2024 – 2025 Youth Commission Project Groups

Creekside Community Care Initiative Project
1. Ca Nha Dang
2. Grace Liu
3. Daphne Zhu
4. Doyoon Kim
5. Parnika Sadhu
6. Agata Bak
7. Nina Yuan
8. Andrew Lomio
9. Oded Bronicki
10. Niharika Koduru

Youth Commission Education Outreach Program
1. David Nguyen Huynh
2. Grace Liu
3. Agata Bak
4. Ca Nha Dang
5. Doyoon Kim
6. Andrew Lomio
7. Aditya Shivakumar
8. Christopher Barsoum
9. Elena Alegre
10. Soleil Hernandez

Creek Stewardship and Water Quality Outreach Project
1. Aditiya Shivakumar
2. Maitreya Banerjee
3. Ellie Zhou
4. Ishaan Mandala
5. Lorelei Henry
6. Christopher Barsoum
7. Jonathan Lopez
8. David Nguyen Huynh
9. Prathik Janakiram
10.

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Santa Clara Valley Water District

File No.: 24-1024

Agenda Date: 11/20/2024

Item No.: 7.2.

COMMITTEE AGENDA MEMORANDUM **Santa Clara Valley Water District Youth Commission**

Government Code § 84308 Applies: Yes ☐ No ☒
(If "YES" Complete Attachment A - Gov. Code § 84308)

SUBJECT:

Review Santa Clara Valley Water District Youth Commission Work Plan, the Outcomes of Board Action of Commission Requests; and discuss possible items for the Commission's Next Meeting Agenda.

RECOMMENDATION:

Review the Youth Commission work plan to guide the commission's discussions regarding policy alternatives and implications for Board deliberation and make recommendations as necessary.

SUMMARY:

The attached Work Plan outlines the approved topics for discussion to be able to prepare policy alternatives and implications for Board deliberation. The work plan is agendaized at each meeting to review accomplishments from prior meetings, updates to the work plan, and additional assignments by the Board.

This will be a standing agenda item.

BACKGROUND:

Governance Process Policy-8:

The District Act provides for the creation of advisory boards, committees, or commissions by resolution to serve at the pleasure of the Board.

Accordingly, the Board has established Advisory Committees, which bring respective expertise and community interest, to advise the Board, when requested, in a capacity as defined: prepare Board policy alternatives and provide comment on activities in the implementation of the District's mission for Board consideration. In keeping with the Board's broader focus, Advisory Committees will not direct the implementation of District programs and projects, other than to receive information and provide comment.

Further, in accordance with Governance Process Policy-3, when requested by the Board, the Advisory Committees may help the Board produce the link between the District and the public through information sharing to the communities they represent.

ENVIRONMENTAL JUSTICE IMPACT:

There are no Environmental Justice impacts associated with this item.

ATTACHMENTS:

Attachment 1: FY25 Work Plan

UNCLASSIFIED MANAGER:

Candice Kwok-Smith, 408-630-3193

2024-2025 Work Plan Santa Clara Valley Water District Youth Commission

Update: November 2024

The annual work plan establishes a framework for committee discussion and action during the annual meeting schedule. The committee work plan is a dynamic document, subject to change as external and internal issues impacting Valley Water occur and are recommended for committee discussion. Subsequently, an annual committee accomplishments report is developed based on the work plan and presented to the Valley Water Board of Directors.

ITEM	WORK PLAN ITEM BOARD POLICY	MEETING DATE	ACCOMPLISHMENT DATE AND OUTCOME
1	Election of Chair and Vice Chair	8-21-2024	<u>Accomplished August 21, 2024:</u> The Youth Commission elected Niharika Koduru as the 2024-2025 Chair and Maitreya Banerjee as the 2024-2025 Vice Chair.
2	Oath of Office - Youth Commission Members	8-21-2024	<u>Accomplished August 21, 2024:</u> Dave Leon administered the Oath of Office to 14 Youth Commissioners: District 1: Lorelei Henry District 2: Ca Nha Dang, Andrew Lomio, and Niharika Koduru District 3: Prathik Janakiram and Nina Yuan District 4: Agata Bak, Ellie Zhou, and Christopher Barsoum District 5: Aditya Shivakumar and Vice Chairperson Daphne Zhu District 6: David Huynh District 7: Maitreya Banerjee and Oded Bronicki
3	Brown Act Review and Training	8-21-2024	<u>Accomplished on August 21, 2024:</u> Andrew Gschwind gave a review and training on the Brown Act. The Youth Commission took no action.
4	Santa Clara Valley Water District Youth Commission Orientation	8-21-2024	<u>Accomplished on August 21, 2024:</u> Ricardo Barajas gave an orientation presentation to the Youth Commission along with the expectations and regulations for the Commission to follow when attending and conducting meetings. The Youth Commission took no action.
5	Review Work Plan, the Outcomes of Board Action of Committee Requests, and the Committee's Next Meeting Agenda	8-21-2024 10-16-2024 11-20-2024	<u>Accomplished on August 21, 2024:</u> <ul style="list-style-type: none"> Chairperson Niharika Koduru introduced: <ul style="list-style-type: none"> The first video of the Youth Commission Career Day video project series.

ITEM	WORK PLAN ITEM BOARD POLICY	MEETING DATE	ACCOMPLISHMENT DATE AND OUTCOME
		1-29-2025 4-23-2025	<ul style="list-style-type: none"> Youth Commissioner Ca Nha Dang reported on: <ul style="list-style-type: none"> Purified Water Outreach Working Group plans a post on social media inviting school environmental clubs to visit the water purification center. Nick Ingram reported on: <ul style="list-style-type: none"> Information relating to the September 21, 2024, Coastal Cleanup Day and invited the Commissioners to contact him if there is interest in participating or hosting a cleanup site. Daphne Zhu reported on: <ul style="list-style-type: none"> The Youth Community Science Network Working Group blog posts relating to where water comes from, water pollutants, and water purification are in the final editing stages. Kristen Yasukawa provided information: <ul style="list-style-type: none"> Relating to the Commission moving from the previously established working groups to a project-based model for Commission work. It was moved by Youth Commission member Daphne Zhu, seconded by Chairperson Naharika Koduru, and unanimously carried to adopt a project-based approach in place of working groups. Kristen Yasukawa reported on: <ul style="list-style-type: none"> Kristen Yasukawa provided information relating to the Commission retreat and distributed a QR code that leads to a poll to gauge interest in the subject matter to be discussed at the retreat. She further reported that the Lexington Reservoir site will be the Youth Commission site for Coastal Cleanup Day. <p><u>Accomplished on October 16, 2024:</u> A special meeting was held to discuss and vote on the project proposals that were submitted. After reviewing the proposals, a straw poll was conducted to help gauge general interest and narrow down options before taking a vote. Each commissioner showed their top three projects by placing up to three stickers on the board in the section with their preferred project title. An additional project was created, Water Quality Outreach</p>

ITEM	WORK PLAN ITEM BOARD POLICY	MEETING DATE	ACCOMPLISHMENT DATE AND OUTCOME
			Project, combining elements from two other project proposals. The Youth Commission voted and moved forward with the Creekside Community Care Initiative Project, the Youth Commission Education Outreach Program Project, and the Water Quality Outreach Project.
6	Youth Commission Annual Retreat	9-14-2024 or 9-28-2024	<u>Accomplished September 28, 2024:</u> The Youth Commission attended the Annual Youth Commission Retreat via Zoom. The Youth Commission participated in an icebreaker activity to get them to learn more about each other. Staff gave an intro presentation about Valley Water. The activity “Hidden Water” was also presented, where it gave the Youth Commission an understanding of direct and indirect water use by mapping their water footprint. The Youth Commission also discussed ideas for potential project proposals. The retreat ended with a virtual scavenger hunt where they worked in individual teams to solve the riddles and puzzles.
7	Proposed Policy Writing Project	8-21-2024	<u>Accomplished on August 21, 2024:</u> Director Hsueh reported on: <ul style="list-style-type: none"> Informing the Commission that the Policy Writing Subcommittee item is scheduled to be heard by the Board of Directors on August 27, 2024. Youth Commissioner Daphne Zhu and Grace Liu presented the Youth Commission’s Policy Writing Project to the Board. The Board proceeded to defer the project to the Environmental Creek Cleanup Committee for consideration.
8	Creekside Community Care Initiative Project	10-16-2024 11-20-2024 1-29-2025 4-23-2025	<u>Accomplished October 16, 2024:</u> The Youth Commission voted and moved forward with the Creekside Community Care Initiative Project. This project aims to provide unhoused individuals with necessity kits containing trash bags, hygiene items, and a reference guide indicating the locations of designated trash cans to reduce littering.

ITEM	WORK PLAN ITEM BOARD POLICY	MEETING DATE	ACCOMPLISHMENT DATE AND OUTCOME
9	Youth Commission Education Outreach Program	10-16-2024 11-20-2024 1-29-2025 4-23-2025	<u>Accomplished October 16, 2024:</u> The Youth Commission voted and moved forward with the Youth Commission Education Outreach Program. This project aims to establish a Youth Commission Education Program and work with local high schools and youth organizations to raise awareness about the environment and Valley Water opportunities.
10	Water Quality Outreach Project	10-16-2024 11-20-2024 1-29-2025 4-23-2025	<u>Accomplished October 16, 2024:</u> The Youth Commission voted and moved forward with the Water Quality Outreach project. This project aims to collect water quality data and promote the Access Valley Water app and cleanup events.
11	Recognition of Outgoing Youth Commission Members	4-23-2025	